

# **ORAL INTERVIEW PREPARATION**

There are several things you can do now to prepare for your interview. A good way to begin is by reviewing these considerations:

## **BE PREPARED:**

- Investigate the position
- Read the recruitment literature
- Talk with deputies
- Consider participating in the ride-along program

## **AREAS OF EVALUATION:**

- Your interest in the position
- Communication Skills

## **POSSIBLE AREAS OF QUESTIONING:**

- Departmental knowledge
- Do you understand the duties of a Deputy Sheriff or Correctional Deputy?
- Why do you want to be a Deputy Sheriff or Correctional Deputy?
- Why did you choose Law Enforcement as a career?
- What have you done to prepare yourself for the position?
- What will be the most challenging aspect for you in becoming a deputy?

## **DUTIES OF A DEPUTY SHERIFF or CORRECTIONAL DEPUTY:**

Demonstrate interest in the position by your familiarity with the duties:

- Preservation of life and welfare of inmates
- Apprehension or detainment of criminals
- Protect life, property and community
- Preserve public peace and maintain order with the detention facility
- Prevent and investigate crime in the community or in jail facility
- Detect and arrest violators of the law
- Investigate on-going criminal activity within the community or jail

## **APPROPRIATE GROOMING:**

- Remember, first impressions are important.
- Departmental grooming standards are recommended
- Proper business attire is recommended.  
Men: Suit & Tie Women: Pant suit with business shirt or blouse.

## **DO:**

- Be polite and courteous
- Make eye contact with board members
- Be honest, honest, honest
- Take time to think before you speak